

Middle School Enrollment Form, Tuition & Fees

STUDENT ENROLLMENT

Please print all information (Your phone number and full street address are required for shipping).

Student ID # (for current or former Keystone students only) _____ Birth date _____ Phone _____

Student Legal Name (First) _____ MI _____ Last _____

Shipping Address _____

City _____ State _____ Country _____ Zip _____

Student's Email _____

SCHOOL APPROVAL (Required only if student will transfer courses completed with Keystone to another school.) The School Official's signature indicates that upon successful completion of this course(s), and the presentation of a Keystone academic record, the student will receive credit from:

School Official's Name _____ Signature (required) _____ Date _____

School Name _____ Title _____

Street _____ Phone _____ Fax _____

City/State/Zip _____ Email _____

COURSE SELECTION

Choose either grade-level enrollment or individual-course enrollment. See the course catalog for details.

<input checked="" type="checkbox"/>	Unit(s) Requested	<input checked="" type="radio"/> Grade Level	GRADE-LEVEL ENROLLMENT (CHOOSE ONE)		<input type="checkbox"/> INDIVIDUAL-COURSE ENROLLMENT
CORE COURSES					
	Language Arts	6 7 8	<input type="checkbox"/> FULL ACADEMIC YEAR	<input type="checkbox"/> HALF ACADEMIC YEAR	\$399
	Science	6 7 8			\$399
	Social Science	6 7 8			\$399
	Mathematics	6 7 8			\$399
ADVANCED COURSES					
	Algebra 1	— — 8	\$1825 (includes 4 core courses and your choice of 1 elective or 1 advanced course)	\$1400 (includes 4 core courses and your choice of 1 elective or 1 advanced course)	\$399
	Spanish 1	— — 8			\$399
	French 1	— — 8			\$399
	German 1	— — 8			\$399
ELECTIVE COURSES					
	Physical Education	6 7 8			\$289
	Health	6 7 8			\$289
	Music	6 7 8			\$289
	Art Appreciation	6 7 8			\$289
	Career Exploration	6 7 8			\$289
	World Languages & Culture	6 7 8			\$289

Subtotal for All Courses \$ _____ \$ _____

Family or Military* 10% Discount (check one if applicable) \$ - \$ -

SHIPPING METHOD*		
Ground (Continental US only)	FREE	\$15
Alaska, Hawaii, or PO Box	FREE	\$25
2-Day	\$25	\$25
Next Day	\$35	\$35
International	Please call 1-888-880-5488	

*All Core Courses and Algebra 1 include printed materials and require shipping. All printed course materials are shipped to students by UPS, FedEx or USPS.
 ‡ Military discount available to active duty military with ID card. Only one discount may be applied and discounts cannot be combined with any other offer or promotion.

Shipping & Handling \$ _____ \$ _____

Total Amount Due \$ _____ \$ _____

ENROLLMENT PAYMENT METHOD

Certified Check or Money Order Personal Check (returned check fee: maximum allowable by state law.)

Visa Master Card AMEX Discover Tuition Payment Plan (Complete and attach Tuition Payment Agreement Application)

Important for credit card orders: Copy number and expiration date directly from card.

Expiration Date Month: _____ Year: _____ CVV Code: _____

_____ Total Payment Enclosed \$ _____

Credit Card Account Number _____

Card Holder Signature _____

PAYMENT

The total fee or Tuition Payment Agreement plus down payment is required at the time of enrollment. Keystone offers a 10% Family Plan and Active Duty Military discount. See the brochure for details. Please make checks or money orders payable in U.S. dollars to Keystone National Middle School. American Express, Discover, Master Card, and VISA are also accepted.

ENROLLMENT AGREEMENT

Students who enroll in Keystone National Middle School must have a working knowledge of the English language. Compulsory school age students must have written permission from a parent or guardian. Any student who is of compulsory age must also comply with home school requirements dictated by their school district. You need to check the requirement of your district to ensure the Keystone National Middle School program meets the district's home school requirements. For students enrolling, the listed tuition must accompany their completed and signed Enrollment Form. Keystone National Middle School will email instructions for accessing the student's courses and ship course materials if applicable upon acceptance of student's Enrollment Form. Keystone National Middle School will provide study materials (online or in print) to complete each course, provide examination services, student services and grade report services in a prompt and professional manner. Students have a minimum of eight weeks and a maximum of one calendar year from the date this enrollment form is processed to complete their courses. All students are protected by our liberal Tuition Refund Policy (see above). This Agreement is not binding until signed by parent/guardian and accepted by Keystone National Middle School. Questions, concerns and complaints regarding satisfaction of the terms of this Enrollment Agreement may be directed to the Provost of Keystone National Middle School, 1-800-255-4937.

MIDDLE SCHOOL TUITION REFUND POLICY

To request cancellation, call Student Services at 1-800-255-4937. No refunds are given after 30 days of enrollment. Shipping charges are not refundable.

Individual-Course Enrollment:

- If a refund is requested within 30 days of enrollment and the workbook is returned in as-new condition, all tuition monies will be refunded.
- \$35 will be withheld for each unreturned, used or damaged workbook.

Refund Policy for Grade-Level Enrollment:

- Grade-Level Enrollment requires a student to maintain enrollment in four core courses and one elective or advanced course.
- If one core course is dropped within 30 days of enrollment, and the workbook is returned in as-new condition, the student will be removed from the Grade-Level Enrollment Package and a refund will be issued.
- If the elective or advanced course is dropped, no refund will be issued.
- \$35 will be withheld for each unreturned, used or damaged workbook.
- Additional dropped core courses will be refunded according to the "Individual-Course Enrollment" section above.

I have read, understood and accepted all the terms of the Enrollment Agreement listed on the back, and I have received and read the school's current student information publication.

Parent/Guardian Signature (Required) _____

Date _____

Parent/Guardian First Name _____

Parent/Guardian Last Name _____

Parent/Guardian Email _____



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